



Greenheart Exchange

Work and Travel Program

Employer Information

Grand Canyon Inn

Start Date Range: 5/15/2019 - 6/22/2019

End Date Range: 8/15/2019 - 9/30/2019

Industry: Hotel/Motel/Hostel/Bed and Breakfast

Number of Employees: 75

317 South State Route 64

Address:

Williams, AZ 86046

[View Map](#)

Company Web Site: <http://www.grandcanyoninn.com/>

Total positions available: 6

Potential positions:

Busser, Waitstaff

Average number of work hours:

40

Average number of work days:

5

How often do you pay employees?

Twice a month

Please indicate the level of

Great

English required:

The employer organizes trips to Flagstaff on a weekly basis, for participants to shop for groceries and other essentials. The employer provides transportation to participants for these trips at no additional cost. The trips will average from 4-5 hours. Participants receive a 25% discount on menu items at the Grand Canyon Restaurant, the Valle Travel Stop, and Rocks and More when they are on or off shift. Discounts at the restaurant include all menu items except for alcoholic beverages. Discounts at the Valle Travel Stop and Rocks and More apply only to gifts, clothing, jewelry, food, and grocery items (except all Frito Lay products, Deli Express, Beef Jerky products and Entemins bread products). Discounts are not provided for any tobacco products or alcoholic beverages sold at the stores. The employer is willing to organize for participants who are interested at least one group visit to Grand Canyon National Park, with transportation provided at no additional cost.

Job benefits, bonuses, or incentives offered by your company (if any):

Greenheart:

Yes

Additional Hiring Requirements:

All participants must be at least 18 years of age at the time they start work.

Housing, Meals and Transportation

Housing provided by employer: I guarantee housing

Description of housing: The employer's housing consists of a 7-bedroom, 4-bathroom single-floor home. 2-4 participants will be assigned to each bedroom, and all participants will have an individual twin-size bed. There will be 13 participants total in the housing. Participants placed at the Grand Canyon Inn will share housing with participants placed at the Valle Travel Stop, which is also owned by the employer. The house has a large shared common area and a full kitchen, which participants will share. Participants will be provided with kitchenware (pots, pans, etc.) for cooking. Participants will have wireless internet access at the nearby Grand Canyon Inn's restaurant (also owned by the employer) at no additional cost. There are no laundry machines onsite, but participants will have access to a laundromat in Flagstaff on their weekly shopping trips with the employer. Smoking is NOT ALLOWED inside the housing, and pets are NOT ALLOWED in the housing.

Housing costs: \$400 per month

Required To Use Housing:

Meals included or subsidized: Yes

Description of included or subsidized meals: The employer does not provide free meals to participants. Participants will, however, receive a 25% discount on menu items at the Grand Canyon Restaurant when they are on or off shift.

Approximate cost of transportation: \$0(one way)

Jobs Available

Job Type: Busser

of openings for this Season: 3

Wage: 11.00/per hour

Dress Code: Uniform

Dress code details: Bussers will be provided with a uniform company shirt at no additional cost, to wear while on shift. Bussers are responsible for bringing their own black pants. Jeans are not allowed, and shorts are not allowed. Bussers are also responsible for bringing their own black non-skid, close-toed shoes, for example tennis shoes or sneakers. Sandals or open-toed shoes are not allowed.

Requirements and Job Description

Non-smoker: No

Swimmer: No

Ski: No

CPR Certified: No

Lifeguard Certified: No

Gender Preference:

Age requirement?

Greenheart participants are at

Job description

A busser serves customers by setting tables, placing and replacing silverware, keeping beverage glasses full, adhering to sanitation and safety policies, and clearing and cleaning tables, chairs, and other areas in the restaurant. A busser's job duties include:

- Preparing the dining room for customers by cleaning tables and setting condiments, napkins, service plates, and utensils
- Protecting the establishment and patrons by adhering to sanitation and safety policies
- Maintaining the menu presentation by keeping menus clean and replacing damaged or soiled pages
- Maintaining the table settings by removing courses as completed, replenishing utensils, refilling water glasses, and being alert to customer spills or other special needs
- Supporting the wait staff by setting up and replenishing condiment stands, trash containers liners, and bus stations
- Closing the dining facility by cleaning chairs and tables, sweeping and/or vacuuming floors, and removing trash and recyclables from the facility
- Enhancing their organization reputation by accepting ownership for accomplishing new and different requests and exploring opportunities to add value to their job accomplishments

A successful busser should possess the following skills:

- Excellent listening
- Strong presentation and verbal communication skills
- A focus on customer service
- Strong people skills and the ability to work on a team
- An inclination towards being action-oriented and towards building rewarding client relationships
- A high energy level and a passion for being productive at work

* Participants in this position will be required to use cleaning chemicals.

Job Type: Server

of openings for this Season: 3

Wage: 8.00 + tips/per hour

Dress Code: Uniform

Dress code details: Servers will be provided with a uniform company shirt at no additional cost, to wear while on shift. Servers are responsible for bringing their own black pants. Jeans are not allowed, and shorts are not allowed. Servers are also responsible for bringing their own black non-skid, close-toed shoes, for example tennis shoes or sneakers. Sandals or open-toed shoes are not allowed.

Requirements and Job Description

Non-smoker: No

Swimmer: No

Ski: No

CPR Certified: No

Lifeguard Certified: No

Gender Preference:

Age requirement?

Job description

Servers (also referred to as waiters and waitresses) greet customers and offer them restaurant menus, answer questions about menu offerings, process food and drink orders, carry food and drinks from the kitchen to the tables, and prepare bills and process payments. A servers's job duties include:

- Welcoming customers when they arrive at the restaurant
- Introducing customers to the menu and announcing daily specials
- Answering questions about menu items and/or pricing
- Taking customers' orders for food and drink by writing them on a ticket and entering them into a computerized system
- Passing customer orders correctly along to kitchen staff for preparation
- Preparing drinks and serving them to customers
- Collecting food orders from the kitchen, verifying that they are correct, and serving them to customers
- Ensuring that customers are satisfied with their meals
- Processing orders for additional courses if necessary
- Removing used dishes, glasses, and flatware from tables
- Preparing tickets and delivering them to customers

Processing cash and credit card payments and returning change to customers if necessary • Setting tables with dishes, glasses, and flatware and refilling condiments • Maintaining familiarity with the menu items, specials, and restaurant information • Meeting with the managers and wait staff regularly in order to learn about menu changes and specials as well as to discuss upcoming reservations and customers with special needs A successful server should possess the following skills: • Physical strength and stamina • Attention to detail • Ability to multitask • Strong written, verbal, and interpersonal communication • A focus on customer service Skills • An ability to work well in a team • An ability to work well under pressure • A positive attitude • Familiarity with alcohol restrictions or laws * Participants applying for this position should have Excellent English.