

Newport Restaurant Group

Newport, Rhode Island | [Castle Hill Inn](#) | [The Mooring](#) | [22 Bowens](#)



About Newport Restaurant Group: Newport Restaurant Group is an employee-owned (ESOP) hospitality company located in Newport, Rhode Island, that owns and operates 15 restaurants and event spaces in Rhode Island and Massachusetts. We're proud to have one of the strongest, friendliest hospitality staff in New England. Our common goal is to make people happy through great food, great locations and great teamwork. If you feel the same, we want to hear from you.

We are hiring Exchange Visitors at three of our locations: Castle Hill Inn, The Mooring, & 22 Bowens.

About Castle Hill Inn: Castle Hill Inn is very busy from June through October, with some dependency on weather and seasonal changes. The entire property is a luxury experience for all of our guests, where staff must exhibit a very high level of communication skills, professionalism, presentation, and work ethic. Castle Hill Inn contains the following Food & Beverage departments:

- The Lawn: Outdoor dining, serving classic New England fare to clientele of Inn guests, locals, and tourists
- The Dining Room: Fine dining, Forbes Four Star restaurant serving dinner only indoors.
- The Chalet: Catering venue serving weddings, and corporate groups
- The Inn: Relais & Chateaux, Forbes Four Star inn with 33 guest rooms. For Food & Beverage this entails serving breakfast, room service, and afternoon tea

About The Mooring & 22 Bowen’s Wharf: Both are iconic Newport Restaurants located right in the center of the town, overlooking the water and yachts. Staff must exhibit a very high level of communication skills, professionalism, presentation, and work ethic. The Mooring is a high-end restaurant that serves primarily seafood with indoor/outdoor seating. 22 Bowen’s Wharf is only steps away from The Mooring and is a gorgeous steakhouse with indoor/outdoor seating.

Positions Available: **Strong English** is required for all positions, as you will be interacting with guests on a day-to-day basis. It’s important to be outgoing and friendly.

| Location | Number Of Available Positions | Jobs Available | Wage/Hour |
|---------------------------------|-------------------------------|--|-----------------------------|
| Castle Hill Inn | 10 | Bus Person, Food Runner, Barback, Catering Staff | \$3.89/hour - \$12.00/hour* |
| The Mooring | 3 | | |
| 22 Bowens | 2 | | |

*Wages for positions that are offered under minimum wage are tipped.

*Training shifts will be paid at \$10.50/hour, without tips.

Job Descriptions: All job offers will be given out with the title **Food & Beverage Assistant** and you will be trained in one or more role within the Food and Beverage department and scheduled accordingly. Employees may end up working one position throughout their entire time or may shift back and forth between positions within the same week or month, and sometimes day. Proper training is provided, and policies must be adhered to in order to meet and exceed our guests’ expectations. Due to the varying business levels, staff may be scheduled to work more than five shifts or forty hours per week in order to meet the business needs. You may work in one or more of the following Food & Beverage Support roles:

Bus Persons support service staff by clearing dishes, cleaning, and resetting tables.

Food Runners assist the service staff with delivery of food and beverages to guests.

Barbacks clean the bar & equipment, and replenish the bar supplies such as liquor, fruit, ice, and dishes.

Catering Staff assist in the service of banquet events by way of set-up, execution, and break down.

Getting Paid (Rapid Paycard): Newport Restaurant Group offers employees the option to be paid on the rapid! PayCard® MasterCard® Card. You can have your pay automatically deposited to the paycard, giving you instant access to your money the morning of every payday. With this card you can withdraw your money at participating ATM’s with no fee and make in store purchases (including cash back, where available) both in the United States and internationally.

Work Hours: As the weather can be a factor for our locations it is important to understand that you will work an average of **32 hours a week** during the complete course of employment. Therefore, your day-to-day schedule will vary but you should expect by the end of the program, if you worked all scheduled shifts, you will average 32 - 40 hours per week.

Work Start Dates: You should plan your U.S. arrival so you can begin working **Mid May - Mid June**.

Work Finish Dates: We are looking to hire candidates who can finish working **September 20 - September 30**. You should be as upfront and honest as possible about your work finish date. It is customary in the U.S. to give at least two weeks notice of your final day of work.

Interviews: We are able to interview and hire friend groups, but not couples. All interviews will be conducted individually.

Uniforms: Please speak with your manager about uniform requirements. Uniforms will be discussed prior to your program start date. Part of the uniform will be provided by Newport Restaurant Group.

Housing Information: You will be living in a three-bedroom apartment, with one or two people per room, with five people total per apartment. There is a full kitchen, bathroom and living room. There is a coin operated washer and dryer in the basement. Utilities are included; however, TV and internet are not, but you can purchase them if you wish. The **housing costs \$100.00 per week**. There is **no security deposit**. To live in the housing, you will be required to sign an agreement and will need to pay your rent weekly to Compass Management Group each Friday.

Area Description: Through the years Newport has made a name for itself in a variety of manners, first as a colony founded on religious freedom, later as the summer playground for the American socialite families with names like Astor and Vanderbilt, as a key location for the United States Navy, and then as the yachting capital of the world. Today, the stories of Newport can be enjoyed on tours through opulent ocean-side mansions, interesting museums, and historic sites such as coastal forts, lighthouses, and worship buildings. For a closer look at the city-by-the-sea, visitors can choose from a variety of walking tours, boat tours, and self-guided tours.

Social Media:

- **Website:** newportrestaurantgroup.com
- **Facebook:** facebook.com/newportrestaurantgroup
- **Instagram:** instagram.com/NewportRestaurantGroup
- **Castle Hill Inn:** castlehillinn.com
- **The Mooring:** mooringrestaurant.com
- **22 Bowen's Wharf:** 22bowens.com